

## Production Assembler

### **Job Summary:**

As a production assembler you will be a member of our assembly team that will assist in fulfilling the needs of our customer requirements as well as our engineer team

### **General Responsibilities:**

- Performs through hole and surface mount soldering on complex PCBAs.
- Cable harness assembly
- Mechanical assembly, performing a number of complex, but repetitive electro-mechanical assembly operations, using tools such as drills, soldering guns, screwdrivers, precision measuring instruments, and other hand held tools.
- Ensures assemblies meet visual, mechanical, electrical criteria of design documentation, standards and inspection documentation.
- Reads and follows written work instructions and completes necessary paperwork accurately for each job
- Reviews and documents records for device traceability and compliance
- Detects problems and initiates corrective action to control non-conforming material and product by referring problem to Supervisor/Manager

### **Job Qualifications:**

- Must be authorized to work in the USA
- Completion of a high school degree or equivalent is preferred.
- 3+ years' experience, lead free soldering electronic manufacturing assembly.

### **Competencies:**

- Must be able to read and interpret schematics, mechanical drawings, assembly drawings, and any other written instructions.
- Must be able to solder under a microscope or other magnifying device.
- Good attention to details. Excellent eye-hand coordination required.
- Work efficiently on assigned tasks, and communicate any discrepancies.
- Maintains safe and clean working environment by complying with procedures, rules, and regulations.
- Documents actions by completing production and quality forms.
- Experience prepping, crimping and setting up tools for conductors
- Ability to Fabricate or modify mechanical parts, using shop equipment.

### **Physical Demands:**

The physical demands described within the Responsibilities section of this job description are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is regularly required to be independently mobile and may have to lift up to 40 pounds.

The employee is also required to interact with a computer, and communicate with peers and co-workers.

**Disclaimer:**

It is the policy of Janteq to provide equal employment opportunity (EEO) to all persons regardless of age, color, national origin, citizenship status, physical or mental disability, race, religion, creed, gender, sex, sexual orientation, gender identity and/or expression, genetic information, marital status, status with regard to public assistance, veteran status, or any other characteristic protected by federal, state or local law. In addition, Janteq will provide reasonable accommodations for qualified individuals with disabilities.